

COLORADO SPRINGS SPORTS CORPORATION JOB DESCRIPTION

Position: President and Chief Executive Officer
Employer: Colorado Springs Sports Corporation, a 501(c)(3) non-profit organization
Reports to: Chairman of the Board, Colorado Springs Sports Corporation Board of Directors

Job Classification: Full-time, exempt

Salary Range: \$175,000 to \$250,000 depending upon qualifications and experience with incentive bonus opportunity

Benefits include: Medical, Dental, Vision, Paid Time Off and 403(b) – Other benefits may be available

Primary Duties and Responsibilities:

- Implement established strategic vision of Colorado Springs Sports Corporation (Sports Corp) while pursuing new programming and revenue sources consistent with the mission of the Sports Corp
- Enable Sports Corp to establish strong relationships and provide support to major sports franchises within the Pikes Peak Region such as the United States Olympic and Paralympic Committee, Olympic National Governing Bodies, and many others
- Manage the day-to-day operations of Sports Corp
- Prepare, present, and adhere to Sports Corp's annual budget, as approved by the Board of Directors
- Cultivate, strengthen, and expand mutually beneficial relationships with major sponsors, philanthropic organizations, local and regional governmental entities, and other non-profit organizations
- Organize major sporting and community events by leading, working with, and developing a strong team of employees
- Develop fiscal and operating models for managing independent sporting events that may require the Sports Corp's expertise and staff
- Propose and create metrics to evaluate event effectiveness – budget adherence / attendance / economic impact from tourism draw of event etc.
- Evaluate annual events to identify opportunities to elevate those events as well as identifying and recruiting new partner opportunities that may enhance annual events (or start new events all together)
- Serve as a major collaborator with the City of Colorado Springs, the Colorado Springs Chamber and Economic Development Corporation, Visit COS, and other organizations for support and partnerships

Minimum Qualifications:

- (Preferred) Bachelor's Degree in Business Administration, Finance, Marketing, Project Management or related field of study.
- 10+ years' experience and knowledge of the sports industry or equivalent employment showing progressive responsibility growth
- Demonstrated strategic planning successes
- Large-scale event planning and execution experience
- Demonstrated servant leadership qualities and communication skills in tune with today's workforce including:
 - Leading from the front and from behind
 - Capable and willing to not only host dignitaries but also help load in and out for events
 - Leads by example, listens to the team, and provides vision, direction, and inspiration for all Sports Corp employees
 - A track record of successful collaboration with Board members and other volunteer leaders

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- Outgoing, personable, and polished presentation skills
- (Preferred) Knowledge of the Pikes Peak Region, its community organizations and leadership
- To perform this job successfully, an individual must be able to lift (a minimum of 50 pounds), stand and sit. May work in an office environment or in environments exposed to the elements for outdoor events
- Must be able to operate a motor vehicle and have a valid driver's license with an acceptable driving record for the purpose of onsite work at various events

Submission Information:

- The Colorado Springs Sports Corporation is an Equal Opportunity Employer, including veterans and individuals with disabilities
- If offered the position, the candidate must successfully pass the United States Olympic and Paralympic Committee Safe Sport background and screening processes
- Submit cover letter and resume to: careers@thesportscorp.org not later than August 15, 2021
- All applications will be acknowledged and remain confidential
- Face-to-face interviews will be conducted with the finalists in Colorado Springs in early September, 2021